GRACE
EPISCOPAL DAY SCHOOL

2020 PTO AUCTION
DONATION OF GOODS OR SERVICES AGREEMENT
Auction Date: Saturday, April 18, 2020

Donor: _____
Please print your company name exactly as it should appear in our catalog

Address: _____

City: _____ State: _____ Zip:_____

Telephone: _____ E-mail or website address: _____

Donor Representative: _____ Signature:_____
Form must be signed

Item or Service: Describe as specifically as possible (*one donation per sheet, please*).

_____

_____

Estimated Value: _____

Restrictions (dates available, expiration date, special handling, etc.):

_____

_____

_____

Please include any brochures, pictures, certificates, menus or other promotional materials to display at the auction.

The Auction Committee reserves the right to categorize items, set minimum bids (unless otherwise indicated above), or combine items to create packages. Please make a copy of this form for your records and mail the original, with the appropriate attachments, to:

Grace Episcopal Day School PTO Auction – 9411 Connecticut Ave., Kensington, MD 20895

Items being donated can be mailed to the address above or can be picked up by an auction volunteer. Contact Michelle Artz and Candyce Yates, Grace Episcopal Day School PTO Auction Co-Chairs, with questions or to arrange pickup:
(m) 202-538-6450 or graceptoauction@gmail.com.

Grace Episcopal Day School EIN is 52-0895144

Auction donations are valid until April 17, 2021 – unless otherwise specified.

GRACE
EPISCOPAL DAY SCHOOL

2020 PTO AUCTION
SPONSORSHIP/ADVERTISING AGREEMENT
Auction Date: Saturday, April 18, 2020

Sponsor/Advertiser: _____
Please print your company name exactly as it should appear in our catalog

Address:
_____

City: _____ State: _____Zip:_____

Telephone: _____ E-mail or website address: _____

Sponsor Representative: _____ Signature: _____
Form must be signed

☐ **Sponsorship/Advertising –** I would like to sponsor the auction and place an advertisement in the catalog at the following level:

☐	Royal Court	Catalog back cover + 4 tickets *(1 available)*	$2,000
☐	Super Krewe	Inside catalog front, or back catalog + 2 tickets *(1 available)*	$1,500
☐	Krewe	Full page in catalog	$1,000
☐	King Cake	Half-page in catalog	$500
☐	Doubloon	Quarter page in catalog	$250

Please include any business card, pictures, or other promotional material to printed in the auction catalog. Alternatively, send a high-resolution image to the email address below.

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