



Dear Friend of Grace,

For nearly sixty years, Grace Episcopal Day School's mission has been to provide students from age three through grade five the opportunity for academic excellence in a caring, nurturing, moral environment that embraces diversity and promotes creativity, self-confidence, and service to others. Located in Kensington, MD, the Grace community draws from Montgomery, Prince George's, and Howard counties in Maryland, as well as Washington, DC.

Grace's Parent Teacher Organization will once again be hosting its annual silent and live auction on April 18, 2020. The annual auction brings our community together for an evening of fun, friendship, and fundraising, with proceeds benefiting the Grace Scholars Fund for Variable Tuition. This innovative approach to tuition support reflects our foundational commitment to building a socioeconomically diverse student body where every family is an equal partner, and equitable contributor to their children's education. Over 55% of Grace's students receive a Variable Tuition, which means the success of our auction is vital to the success of our mission!

This year's auction theme is "*Laissez les bon temps rouler!*", and we invite you to showcase your business by donating an item or service, or by sponsoring the event. All net proceeds from the auction are applied to programs and services that make a Grace education both exceptional and accessible.

Here's how you can help:

- **Contribute an item(s) or service(s).** Your business and donation will be acknowledged in our auction catalog and displayed during the event. Any gift certificate with an expiration date should be valid for one year from the date of the auction, through April 17, 2021.
- **Become an event sponsor/advertiser.** Your business will receive recognition at the auction, and will receive a quarter, half, full page, or cover advertisement in the auction catalog (see attached form).

Please complete the donation and/or sponsor portion of the enclosed form and return it by mail at your earliest convenience. If you have any questions, please contact me at the number or email below. On behalf of the Grace Episcopal Day School students, thank you for your generosity. We are very grateful for your support!

Sincerely,  
Michelle Artz & Candyce Yates  
Grace Episcopal Day School PTO Members, Auction Committee Co-Chairs  
[graceptoauction@gmail.com](mailto:graceptoauction@gmail.com)

The value of your donation may be tax-deductible: The Grace Episcopal Day School Tax ID # is 52-0895144.